

Motivation Education & Training, Inc.

## NOTICE OF POSITION VACANCY

Motivation Education & Training, Inc. (MET), a private nonprofit 501 (c) (3) corporation, announces the availability of a position with the organization, and invites interested parties to comply with the procedures listed in this notice. MET is an equal opportunity employer and does not discriminate based upon race, color, ethnicity, religion, sex, nationality, age or disability.

**Opening Date:** [05/31/11](#)

**Closing Date:** [06/30/11](#)

**Position Title:** [Substitute](#)

**Location:** [Sealy, Texas - Hempstead, Texas - Conroe, Texas - Willis, Texas - Cleveland, Texas - Liberty, Texas - Anahuac, Texas - Kountze, Texas](#)

**Position Summary:** [Assist with the supervision of children to assure their total development; record and report facts or incidents. Help teaching staff implement the daily program for the children. Strong desires to succeed. Patient, able to resolve conflicts, gentle, loving, kind, creative, and resourceful. Detail and multi-task orientation. Excellent organizational, interpersonal, and written/verbal communication skills. Must be able to cope well with stress. Time spent in strenuous physical activity, lifting up to 50 lbs. Experience working in pre-school or other child care programs. Experience with infants, toddlers or preschool aged children preferred. Must have a GED or high school diploma. Must possess the ability to relate well to children in one-on-one and group activities and have prior experience working with preschool children in a formal setting. Negative Tuberculosis screen; Subject to the agency's drug and alcohol testing program. Must pass criminal background check. May come into contact with childhood diseases and blood on occasion.](#)

**Procedure:** *Individuals interested in being considered for the position should follow the instructions listed below.*

[Submit one resume and cover letter to Renae Marx, MET/HS, P.O. Box 1838, New Caney, TX 77357-1838, or fax to 281.689.5279. MET reserves the right not to fill the specified position vacancy should an acceptable candidate not be identified. Please specify the position for which you are applying.](#)